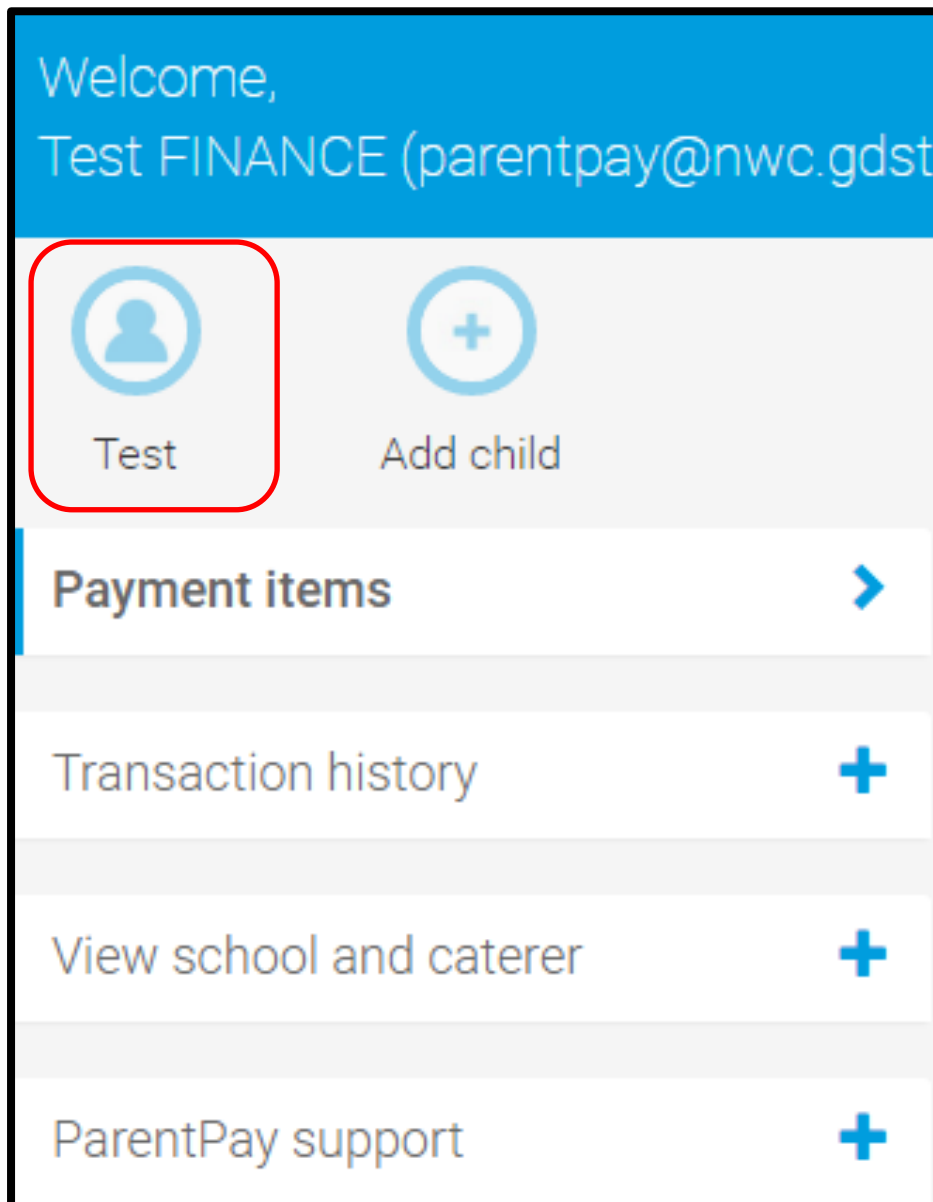
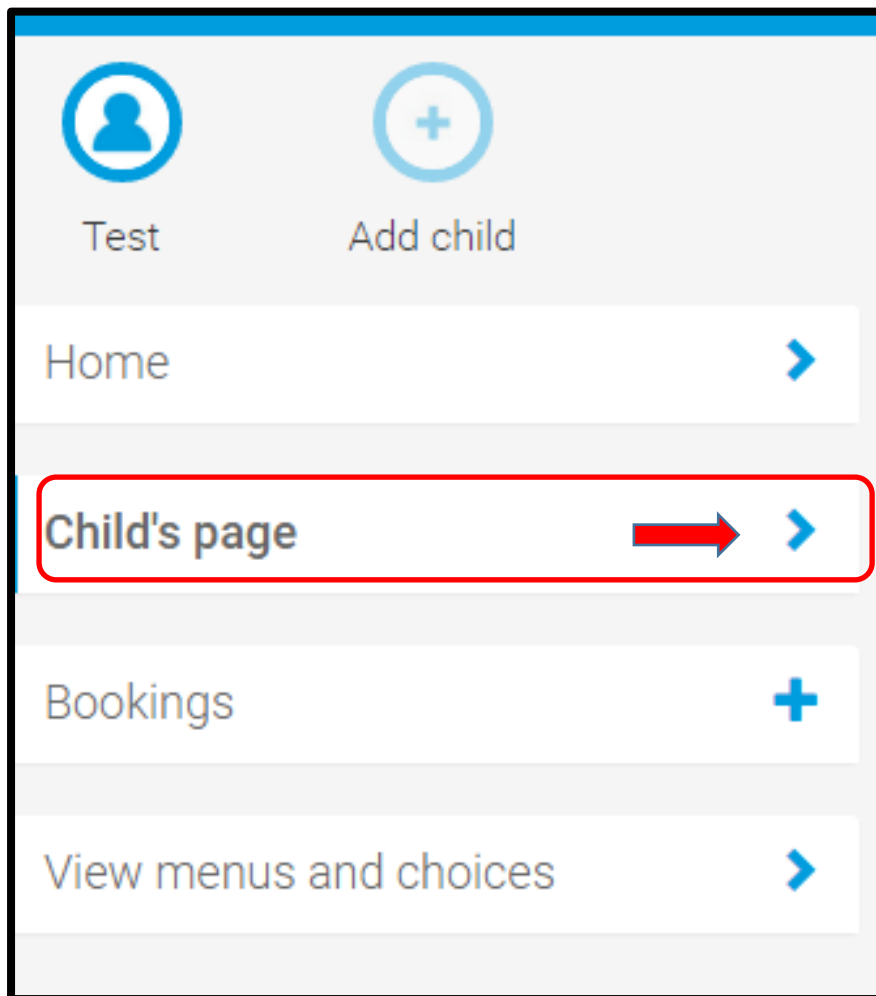


## BOOKING FOR BREAKFAST CLUB AND ASC

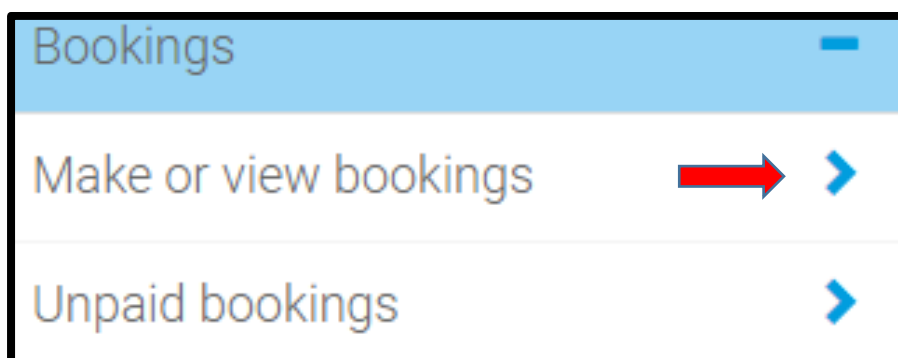
1. Ensure that your account has been activated using the details provided by her school.
2. Go to your daughter's page:



### 3. Click on bookings:



This will bring up an option to make or view bookings or view unpaid bookings



**4. Select breakfast or afterschool as appropriate and also select the appropriate week:**

To book, please select from the options below and then select 'Make or view bookings.'

Make bookings for:

Week commencing:

[Make or view bookings](#)

**5. Click on the Make or view bookings and select your days:**

[Previous week](#)

Week commencing 20th Feb 2017

[Next week](#)

Mon 20 Feb	✓	Tue 21 Feb	✓	Wed 22 Feb	✓	Thu 23 Feb	Fri 24 Feb
Book a OWLS session	✓	Book a OWLS session	✓	Book a OWLS session	✓	Book a OWLS session	Book a OWLS session
<a href="#">Clear day</a>		<a href="#">Clear day</a>		<a href="#">Clear day</a>			

Booking summary

[Show symbols](#) | [Help](#) | [Hide info](#)

Test Visitor's After school



Bookings added	3
Bookings cancelled	0
Cost of new bookings	£27.00
Payment due	<b>£27.00</b>

[Cancel](#)[Confirm bookings](#)

6. Click on next week to make more bookings or confirm bookings to take you to the basket:

Basket				Order summary	
Item	Total cost	Edit	Remove	Items:	£53.00
Test - SKYLARKS - Breakfast Club	£8.00			Total:	£53.00
Test - OWLS - After School Club	£45.00			Pay by Parent Account credit:	-£0.00
				Pay by card:	£53.00
<i>iRoundUp</i> for charity 50p <a href="#">What is iRoundUp?</a> <a href="#">Add donation</a>				<a href="#">Pay now</a> <a href="#">Continue shopping</a>	

7. You should now be able to pay for your bookings:

 Secure checkout

### Your payment information

Enter your payment details below.

#### Enter payment details

Card type

Visa

Card number

The long number on the front of your card.

Cardholder name

The name displayed on the front of your card.




Expiry date

-- / --

The date your card expires. Find this on the front of your card.

Security code (or "CVC" or "CVV")

We accept the following cards:



Your payment data is protected on this site by Transport Layer Security (TLS) technology using a trusted certification authority.

8. Booking if you have credit on your account.

If you have a credit on your account, please still follow the steps 2-6 above. You will only be asked to pay if the cost of your bookings exceeds the credit you have on your account.

## **9. Cancelling your booking**

You can cancel your booking up to midnight the night before the session is due to take place. Follow the procedure to make a booking and “clear day” under the day you want to cancel. For cancellations on the day, please refer to the information sheet.